

# Seasonal Park Positions

## Weko Beach Park, Bridgman (SW) Michigan

**Visitor Assistance Ranger Staff Duties:** Serves as primary contact for park visitors in heavy-use summer beach and campground areas; collects recreational use fees; manages camping reservations with accuracy and speed; staffs Entrance and Ranger Stations; accurately calculates sales and makes change for sound financial cash and credit card transaction; performs light maintenance; responds to emergencies with calm professionalism; follows direction of law enforcement to address visitor needs and concerns, manage parking, and ensure visitor compliance with park rules; responds to visitor inquires using range of traditional methods and social media. *Shift Leader/Assistant Manager positions also available.*

**Beachie-Keen Café <sup>TM</sup> Staff Duties:** Actively greets beach-goers and responds to inquiries. Takes orders, sells and serves a variety of food, beverage and beach-related retail/souvenir items; accurately calculates sales and makes change for sound financial cash and credit card transactions; conducts general cleaning tasks associated with the beach house including garbage disposal, sweeping/mopping floors and surfaces, etc. in the food service, public eating and kitchen/staging areas, restrooms, and event space; restocks service and food items as needed; follows direction from supervisors to provide excellent customer service and maintain a clean, hygienic environment in accordance with public health standards. *Specific experience in food/beverage service/ retail sales experience desired. Shift Leader/Assistant Manager positions also available.*

**Maintenance Staff Duties:** Proactively works to ensure that park grounds are kept clean, operable, and hazard-free for park visitors at all times. Activities include beach raking and boat ramp maintenance, minor repairs to park facilities; daily sand removal, restroom, floors and window cleaning, garbage pickup and disposal, replacing toiletry supplies as needed, etc. *Specific experience with basic carpentry, equipment operation and other hands-on skills desired. Shift Leader/Assistant Manager positions also available.*

**General Requirements:** Experience in outdoor park settings, working with the public, ability to ride a bicycle, and possession of a driver's license are desired. Additionally, applicants are organized and punctual, have a positive attitude, great communication and people skills; the ability to work flexible schedules including early mornings, evenings, weekends and holidays; and to work cooperatively. Must attend all training sessions, CPR and First Aid and others. Mandatory uniform top, hat and name tag provided for on-duty hours.

**Season and Pay:** Start dates vary. Ranger Station open May 3-mid October. Beach operations Memorial to Labor Day. Starting rate is \$9.45/hour. Full-time (40 hours/week) and part-time shifts available. Flexible start and end dates of employment available when pre-arranged and due to school summer break schedule.

**How to Apply:** Complete an application from <https://www.bridgman.org/135/Employment-Opportunities>. Email with subject line "Application 2019" to [jguilfoyle@bridgman.org](mailto:jguilfoyle@bridgman.org), or mail c/o Parks and Recreation Dep't, PO Box 366, Bridgman MI 49106. For more information, call 269-266-7852.

**Weko Beach Park is a 40-acre dune and woodland park with 960 feet of Lake Michigan shoreline and sand beach; cabins, camping, RV sites; beach house with café, store and rentable event space; beach decks, boardwalks and stairs; picnic area, playground; and one of only three direct access boat ramps in the State of Michigan. Borders Warren Dunes State Park. Less than two hours from Chicago; less than three hours from Ann Arbor, Indianapolis, Detroit. Beach house rentals and beach access year-round. Park open daily, 4 a.m. to 11 p.m. [www.bridgman.org](http://www.bridgman.org)**