



9765 Maple Street / P.O. Box 366 / Bridgman, MI 49106 / Tel: 269•465•5144 / Fax: 269•465•3701

December 11, 2020

**Electronic Meeting Notice for the
City of Bridgman Planning Commission
Thursday, December 17, 2020 at 6:30 p.m.**

In accordance with the Governor's Executive Order 2020-154, the Michigan Department of Health and Human Services' recommendations designed to help prevent the spread of Coronavirus Disease 2019 (COVID-19), and the Governor's electronic conferencing technology to meet and conduct business, the City of Bridgman Planning Commission will hold a regular meeting on **Thursday, December 17, 2020 beginning at 6:30 p.m.** remotely by means of **electronic conferencing**. There will be no physical meeting location, all persons attending the meeting must do so remotely through electronic means.

Members of the public wishing to participate in the meeting through electronic means will have access to the meeting through the following methods:

Join the meeting by:

- Navigating to <https://zoom.us/join> (from your computer, tablet or smartphone), OR
- Calling (312) 626-6799 from a telephone

Use the following information:

- Meeting ID: 880 9354 1271

This link may be used to join the webinar directly:

- <https://us02web.zoom.us/j/88093541271>

Members of the public wishing to attend may connect or call in before the meeting starts and wait in a "virtual waiting room" until the meeting is ready to begin. Audience members will be able to hear the meeting and will be able to see video shared by the board members or staff or

presentations if their means of connection allow. Audience members will have their microphones muted when they enter the meeting and will not be able to share images.

Public comments will be taken, as at every public meeting. Due to the remote meeting format, the following procedures will be used to facilitate public comment during the meeting:

- All public comment for items not on the agenda will be taken at the Public Comment section of the Agenda, located at the end of the meeting.
- Computer/tablet/smartphone audience: To indicate you wish to make a public comment, utilize the “Raise Hand” function by selecting “Manage Participants” on the bottom of your dashboard then select the “More” button in the bottom right-hand corner. The moderator will call your name aloud and unmute your connection so that you can comment. After your comment, your connection will again be muted.
- Phone-in audience: To make a public comment, push *9, which will be visible to the moderator in the same way as “Raise Hand” for participants using other devices. You will be placed in the queue for Public Comment. The moderator will announce the last two digits of your phone number for recognition (more digits if needed to distinguish between attendees with similar phone numbers) and unmute you so that you can speak. After you speak, your connection will again be muted.
- Please keep public comments concise.

Video instruction are also available at <https://zoom.us/resources>

This notice is posted in compliance with Open Meeting Act, Public Act 267 of 1976, MCL 15.261, et seq., and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids should contact the City Clerk by writing or calling the following: Allyson Holm, City Clerk (269) 465-5144, 9765 Maple Street, Bridgman, MI 49106.

Allyson Holm, City Clerk
City of Bridgman